

# **First Unitarian of NJ**

## **Board of Trustees Meeting Minutes**

**Sunday, August 9<sup>th</sup>, 2020 - 5:00 PM- Meeting Held Via Zoom**

### **Board Members in Attendance:**

Chris Baglieri- President  
Mike Sutterlin: Vice President  
Sarah Muller-Robbins- Secretary  
Kim Mitchell- Trustees  
Guen Zucker- Trustee  
Denise Soppas- Trustee  
Cass Cochrane- Trustee  
Minister Rev Ann Marie Absent

### **Board Members Absent:**

**Chalice Lighting and Reading – Chris**

**Everyone checked in.**

### **Reading of Board Covenant (Invocation):**

### **Meeting Agenda**

Motion to Approve: Chris  
Seconded by: Mike  
All Approved

### **Consent Agenda**

Art contacted Ann marie about adding First U  
Motion to Approve: Mike  
Second: Cass  
All Approved

### **President's Report**

President's Report: Chris working to set up lines of communication to work more smoothly, working with Charlie for access to accounts, partnering with Denise about 8<sup>th</sup>, communicate with Ann Marie about issues with congregants

### **Action Items from July 12<sup>th</sup> Board Meeting were Reviewed**

New and old items remaining to be completed are listed in Action items at end of minutes  
Denise: Rev Robin said they started talking to regional consultant, Pat Infante. Denise reached out to that person and waiting to hear back. They brought to board meeting, Had educational sessions. Had topic in service. Chris received email from CER leadership team today. Chris will share that email with

Denise with info from other congregations. Issue to bring to congregation and voting. But a process would be good for us. Chris and Denise can invite others to zoom meetings and start the congreation. Set up structure to do the work. Can see sadness for those who have done with work for decades-maybe can integrate into the process and have them share- Pete, Carl, Chris and Denise to pick a day to meet.

### **Budget and Finance**

Cass shared Statement of Financial Position and Budget for July 2020 (first month of new fiscal year). Discussion of request of a raise for Angela the bookkeeper. Will likely go over accounting budget, but not significantly. Will likely 3500 extra. 305 to 340 per month, which would come to 4080 for the year. Would lead to 1420 left for accounting for the years (quickbooks monthly fee).

Motion to approve the raise for Angela the bookkeeper, subject to the figures: Chris

Second: Mike

All approved

### **Action Items from July 12 meeting were Reviewed**

New and old items remaining to be completed are listed in Action items at end of minutes

Brief congregation meeting before next Announcement and announce for weeks before service.

Add to Board minute for the services- Kim next week.

Ann Marie to put into announcement in Society Pages and an email to all the members. Ann Marie to send through Breeze.

Chris will write up and send to Ann Marie. Shared by Kim in Board minute.

Guen will create a Google form for voting.

Chris and Denise to set up meeting

Ann Marie requested a check for ACCTNow it was \$480 from July. Mark Williams to match it. Mike to tell Mark Williams about the amount

### **Share the Plate Requests**

- a) August – Angels for Action – Sarah Muller-Robbins
- b) September – ACLU Foundation – Sylvia Walker

Will need recommendations for October. Kim to add to Board minute next week. Ann Marie suggested Black Lives of UU

Move to designate BLUU as plate recipieint: Chris

Second: Kim

All in favor

Denise to reach out to Kimberly Johnson about speaking for BLUU

### **New Business**

**Board member responsible for September Board Meeting Chalice Lighting: Mike**

### **Board minute speakers for August**

- September 5:
- September 12:

**Kim 16**

**Cass 23**  
**Guen 30**  
**Kim 6**  
**Chris 13**  
**Mike 9/20**  
**Sarah**  
**Denise**  
**Mike**

**Next Meeting: September 13**

**Action Items from Meeting**

**Meeting Adjourned at 5:50 PM**  
**Prepared By:** Sarah Muller-Robbins